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**BUREAU OF STATISTICS,
GOVERNMENT OF THE PUNJAB,
2-BEGUM ROAD, LAHORE**

SHORT TENDER NOTICE

Sealed Tenders are invited from the Registered Firms procedure on single stage one envelopes procedure for the supply of the following stores for the Bureau of Statistics, Government of the Punjab, Lahore for the financial year 2014-15.

Sr. No.	Description	Qty.
1.	Offset Paper, A4 size, 80-gram(Imported)	300-Ream
2.	Offset Paper, Legal size,68-gram(Local)	120-Ream
3.	Computer Paper, Part-I, size 11X15"	50-Box.
4.	Computer Paper, Part-I, size 8 ½ X11"	50-Box
5.	Note Sheet paper, 80-Gram, Legal Size.	50-Ream
6.	Ballpoint	200-Nos.
7.	Lead Pencil	200-dozen
8.	Eraser pencil	200-Nos
9.	Flying Cover	10000-Nos
10.	File Flapper	5000-Nos
11.	Paper Pin	200-Packet
12.	Paper Clip	200-Packet
13.	Stapler Machine	100-Nos
14.	Stapler Pin	200-Packet
15.	Pen Ink	100-Bottle
16.	Stamp Pad	100-Nos
17.	White Fluid(pen)	200-Nos
18.	Tag 6"	2000-Nos
19.	Lases (Tag large size)	500-Nos
20.	Blank Register	50-Nos
21.	Dispatch Register	05-Nos
22.	Dairy Register	05-Nos
23.	Peon Book	50-Nos
24.	Short hand note book	50-Nos
25.	Cash Book	05-Nos
26.	Tonner for HP Printer No.1320	06-Nos

The tender documents containing detailed specifications for all the above stores can be obtained on payment of tender fee Rs.300/-from the office of undersigned during office hours.

GENERAL INSTRUCTIONS

- i) Last date and time for the receipt of the Tenders is 19.03.2015 upto 11:00 AM. The tenders will be opened on the same day at 11:30 AM in the presence of the Tenderers or their authorized representatives.
- ii) The tender documents must be accompanied with returnable earnest money @2% of the total quoted value of the articles in the shape of call deposit in favour of Director General, Bureau of Statistics, Punjab. Incomplete and conditional tenders will not be considered.
- iii) The bidder should necessarily be registered with Income Tax and Sales Tax Departments (both) copy of relevant documents may be produced.
- iv) The offer must remain valid for 45 days from the date of opening of the tender.
- v) The successful tenderer shall have to supply the stores within 10 days (Ex-Lahore) after the issue of purchase order, otherwise the Earnest Money shall be forfeited under Punjab Procurement Rules 2014.
- vi) The tenders of black-listed firms shall not be considered.
- vii) The Competent Authority may reject all tenders or proposals at any time prior to acceptance of a bid or proposal under Rule 35 of Punjab Procurement Rules 2014.

(MASOOD ALI)
Statistical Officer(B&A)